

**COUNCIL OVERVIEW AND SCRUTINY COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER – February 2013**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Committee. Once an action has been completed and reported to the Committee, it will be removed from the tracker.

<b>Date of meeting and reference</b>	<b>Item</b>	<b>Recommendations/Actions</b>	<b>Responsible officer or member</b>	<b>Response</b>	<b>Next progress check:</b>
17/04/12 COSC 63	Staff Vacancies [Item 9]	That the Finance Sub-Group investigate further how decisions about vacancies are handled by services, and the impacts of these decisions on budgets.	Bryan Searle	The review has been completed and a report was shared with Committee on 5 December 2012. There was a further review of the recommendations at the Committee meeting on 1 February 2013, and the updated recommendations have now been agreed.	Complete
13/06/12 COSC 94	Scrutiny Annual Report [Item 11]	That work be undertaken to understand the influence of Select Committee recommendations on decisions made by the Cabinet.	Bryan Searle/Democratic Services	This will be addressed as part of the Democratic Services Scrutiny Improvement Plan and details will be shared with Members as agreed at the meeting on 18 October 2012.	13/02/2013
05/12/12 COSC 132	Change & Efficiency Service Review – Finance [Item 8]	That a detailed report on the implementation of the financial dashboard and Member training programme are presented to COSC after May 2013.	Sian Ferrison	This item will be added to the Forward Work Programme for the new Council.	06/2013

01/02/13 COSC 134	Business Planning 2013-2018 [Item 6]	That an investment cap of £20M be applied to corporate bond pooled funds, and a report on the full workings of these funds including the associated risks be submitted to the Audit & Governance Committee for consideration in advance of any investment in these funds.	Shelia Little	An update will be provided on 13 February 2013	13/02/13
01/02/13 COSC 135	Business Planning 2013-2018 [Item 6]	That the strategy of "riding the yield curve" be supported by fixed trigger points at which action to refinance the borrowings of the Council will be taken.	Shelia Little	An update will be provided on 13 February 2013	13/02/13
01/02/13 COSC 136	Business Planning 2013-2018 [Item 6]	That the decision to reduce the Council's minimum cash balance to £49m be balanced against the uncertainty of the available Government grants	Shelia Little	An update will be provided on 13 February 2013	13/02/13
01/02/13 COSC 137	Business Planning 2013-2018 [Item 6]	That the Audit & Governance Committee review the list of approved countries for investment and give consideration to the inclusion of other countries who do not currently have AAA status but could still be considered safe, such as France and the USA.	Shelia Little/Nick Harrison	An update will be provided on 13 February 2013	13/02/13

01/02/13 COSC 138	Business Planning 2013-2018 [Item 6]	That a full breakdown of the cash held at year end should clearly layout the balances belonging to each party who make up the cash balance.	Shelia Little	An update will be provided on 13 February 2013	13/02/13
01/02/13 COSC 139	Business Planning 2013-2018 [Item 6]	That clarification is provided about the impact of the weighting given to the internet responses to the budget public survey.	Julie Fisher	An update will be provided on 13 February 2013	13/02/13
01/02/13 COSC 140	Business Planning 2013-2018 [Item 6]	That, following the approval of the overall the budget by the Council at its meeting on 12 March 2013, Select Committees take the opportunity of reviewing their services detailed budget plans and make recommendations to the Cabinet at its meeting on 26 March as appropriate.	Select Committee Chairmen/Democratic Services	An update will be provided on 13 February 2013	13/02/13
01/02/13 COSC 141	Staffing Budget – Staff Numbers and Management of Vacancies [Item 13]	That a policy is formulated to define what constitutes a vacant position in the organisation structure	Carmel Millar	An update will be provided on 13 March 2013	13/03/13
01/02/13 COSC 142	Staffing Budget – Staff Numbers and Management of Vacancies [Item 13]	That criteria are established which vacant positions must meet in order to remain in the organisation structure together with the operating budget allowance.	Carmel Millar	An update will be provided on 13 March 2013	13/03/13

